



VILLAGE OF ARDEN
TOWN ASSEMBLY
JUNE 22, 2020

Town Meeting Minutes



Next Town Assembly for the Village of Arden – September 28, 2020, 7:30 p.m., Gild Hall
2119 The Highway, Arden, Delaware

MOTIONS/RESOLUTIONS

11.5 Community Planning – Jennifer Border

That the Community Planning Committee form a new sub-committee called the “Governance Education Sub-Committee” with the purpose of increasing awareness of and participation in Village governance in accordance with the sub-committee description presented and amended at Town Meeting. The motion to form a sub-committee is defeated

Procedural Motions to fill vacant positions: Budget, Civic

ATTENDANCE 86 total (84 zoom, 2 Call-in)

| | | | | | |
|------------|----------------------|----|-----------|-------------|----|
| Jill | Althouse-Wood | | Gary | Mullinax | |
| Beverly | Clendening | | Lisa | Mullinax | |
| Skip | Bailey | | Irene | O' Connor | |
| Steve | Benigni | | Denis | O'Regan | |
| Jennifer | Borders | | Cookie | Ohlson | |
| Walter | Borders | | Lily | Ozer | NV |
| Brooke | Bovard | | Ron | Ozer | |
| Leslie | Carey | | Jeffrey | Politis | |
| John | Cartier (N.C.C.C) NV | NV | Pam | Politis | |
| Cathy | Cloutier | NV | Diane | Postell | |
| Mike | Curtis | | Sachin | Puranik | |
| Carol | DiGiovanni | | Gary E | Quinton | |
| Dorinda | Dove | | Elizabeth | Resko | |
| Shelby | Durning | | Grace E | Ressler | |
| Carl | Falco | | Deborah M | Ricard | |
| Stevie | French | | Clay | Ridings | |
| Kyle Evans | Gay | NV | Toby | Ridings | |
| Maureen | Gordon | NV | Hugh | Roberts | |
| Simon | Hamermesh | | Marjorie | Roberts | |
| Stephen | Harcourt | | Ed | Rohrbach | |
| Leannan | Harcourt-Brooke | NV | Iris | Roseman | |
| Tiernan | Harcourt-Brooke | | Warren | Rosenkranz | |
| Barbara | Henry | | Marcia | Scheflen | |
| Elaine | Hickey | | John | Scheflen | |
| Ross | Hippely | | Ken | Schuler | NV |
| Randy | Hoopes | | Beth | Schuler | NV |
| Derrick | Kennedy | | Danny | Schweers | |
| Diane | Kennedy | | Vicki | Scott | |
| Brian | Killian | | Ray | Seigfried | |
| Evelyn | Knotts | NV | Sophia | Hogan | NV |
| Lynda | Kolski | | Uttam | Shanbhag | NV |
| Gerry | Konzelman | NV | Spencer | Stalloni | |
| Scott | Kushner | | A J | Stalloni | |
| Larry | Lambert | NV | Nick | Stalloni | |
| Carol | Larson | | Elizabeth | Varley | |
| Michelle | Lauer | | George | Vernon | |
| Roderick | MacDonald | | Mary | Vernon | |
| Barbara | Macklem | | Cecilia | Vore | |
| Albert | Marks | | Larry | Walker | |
| Daniel | McNeil | | Laura | Wallace | |
| Julia | McNeil | | Jan | Westerhouse | |
| Ron | Meick | | Tom | Wheeler | |
| David | Michelson | | Mark | Wood | |

1.0 Call to Order - Chairman Jeffrey Politis called meeting to order at 7:40 P.M.

2.0 Approval of Minutes - March 2020 Town Assembly minutes approved as presented.

3.0 New Residents – Welcome to:

AJ & Spencer Stalloni. Moved back to Arden after a few years away and are residing at the Weave Shop on Millers Rd.

Stevie French, along with her husband and two daughters, moved into house across from Gild Hall in mid-March. She is looking forward to meeting everyone and getting involved in the community.

4.0 Recognition of Departed

Moneta J. Sleet III (Mo) 1987-2020. Elder of two children born to Mary K. Grantham and Gregory M. Sleet. His sister, Kelsi M. Sleet, resides in Northampton, MA. He was unique in that he had both technical and creative talents. Young Mo was drawn to photography like his grandfather, Pulitzer Prize winning photographer, Moneta Sleet, Jr. He studied applied physics at Morehouse College in Atlanta, GA. He transferred to the University of the Arts in Philadelphia and Watkins College of Art in Nashville, TN. He invented a unique system for developing color film. Those who knew him describe him as gifted, kind, unique.

Mary Bernadette Murphy was the wife of Ray Seigfried and mother of Peter Seigfried. She was a very caring and supportive person to her family and those in need. She was born in 1950 into a “very “Irish” Catholic family in Philadelphia. She attended Immaculata College and graduated

from Villanova University with a B.A. degree in Sociology. She worked as a caseworker at Catholic Social Agency, Big Brothers/Sisters, American Red Cross and Brandywine School District. She volunteered at St. Francis Hospital and Church of the Holy Child and served as Eucharist Minister at Shipley Manor. Most of all we are told she loved being an elected member of Arden's Registration Committee.

Blake Bayley - Blake lived in Ardencroft for forty-two years with his wife, Renee, son, Edward, and daughter, Amanda. Blake thought there aren't many towns that have a beauty and charm that the Ardens have, especially for adventuresome children. He was a people person, a gentleman, and always lent a helping hand to family, friends, neighbors, and town residents. He served his community for many years on the Public Works Committee and also on the Safety Committee. He was always willing to be on the Ardencroft ballot when his time for re-election came around. Blake's mowing of the Buzz Ware Playground was always done impeccably and on a timely schedule.

ACRA supporter

A moment of silence.

5.0 Visitors

- Kyle Gay, Democratic Candidate for Senate District 5
 - I am a Democrat running for State Senate in District 5, Brandywine Hundred, which includes Arden, Ardentown, and Ardencroft.
 - I'm asking for your support in the primary election on September 15, 2020. Please make plans to vote safely!

- My background is as an attorney and community volunteer. I live in Heatherbrooke with my husband and our two young children. You can find out more on my website: www.kylefordelaware.com.
 - I would enjoy the opportunity speak with you about your priorities. My phone number is 302-428-9614. To learn more about my visions for Brandywine Hundred, please visit: <https://kylefordelaware.com/vision>.
 - Sign up for campaign updates on the website, or check out Facebook for the latest news: <https://www.facebook.com/KyleEvansGay/>
- Larry Lambert is running for State Representative of 7th District.
 He is a community leader and a proud, lifelong resident of Claymont. He has worked hard for his neighborhoods in a variety of ways: by delivering hot meals, books, provided jobs environmental justice workshops, and workforce development programs. During this global pandemic he has worked with various Delaware organizations: Food Bank of Delaware, Holy Rosary Catholic Church and Claymont Fire Department to bring meals to our community. He is most proud of his delivering a hundred thousand pounds of food to his 7th District, for which he received an award. He is ready to serve you. He can be contacted at 302.408.0901 and encourages all to check out his website Larryfordelaware.com
- Cathy Cloutier (R) Delaware State Senates represents the 5th Senate

District During pandemic her 100 volunteers have been safely delivering food to help meals on wheels. Also delivered surgical masks & PPE kits. She has 25 surgical masks; contact her if you need any.

She will be returning to the senate this week to work on about 25 bills and confirmations. There are five bills that she will be voting on:

- HB 346 – mail-in absentee ballots for the 2020 elections.
- HB 350 – this establishes an enhanced crime if police knowingly & intentionally use a chokehold on another person, unless the officer believes deadly force is warranted to protect the life of a civilian or law enforcement officer.
- Clean Air act
- Grant-in-Aid bill which funds the critically needed services provided to our community for non-profits, senior centers, and fire companies.
- Budget

Contact Information: cloutier@delaware.gov
302.744.4197 cell 302 757 5123

- Raymond J. Seigfried, a Democratic member of the Delaware House of Representatives, representing District 7 and a resident of Village of Arden Community.

Two years ago, I presented before Arden's March meeting announcing my candidacy for State Representative District 7. I am today announcing my re-election campaign for State Representative. With your support and votes, I know we will be successful once

again. I run because we live in dangerous times with over 120,000 deaths and 40 million people out of work due to the coronavirus, even as our country is being torn apart in the struggle to end embedded racism. These times call for leaders with a proven record of achievements, and problem-solving skills to get things done right.

In my first year as your State Representative, I sponsored over 91 bills — legislation to help our Veterans, senior citizens, and those who suffer from opioid addiction and to improve our education system, environment, and, most importantly, our healthcare. I led the fight for my bill, HB 193, reducing the cost of health care premiums by 20%. Just last week we led the fight and won over our Republican colleagues, who filibustered to delay the vote on HB 346 permitting voting by mail in this year's elections. I am committed to our "Justice for All" agenda and will continue to fight alongside our House Black Caucus members to turn that agenda into law.

Our local, state, and federal elected officials will be voting on legislation over the next few years that will have a profound impact on who we are as a nation, a state, and as a community. To be successful at confronting these crisis experience matters. Issues of healthcare, our economy, climate change, and race relations will dominate the agenda.

As Vice-Chair of the House Healthcare Committee, I have gained the respect of my colleagues in the House and Senate, as well as the Governor himself. I want to continue my fight for you to protect

and advance our healthcare, get Delaware back to work safely, improve race relationships, protect our environment, improve our schools and build a safer, healthier and more affordable future together.

I cannot do this alone and need your support, especially in the upcoming Primary Election on Tuesday, September 15. To learn more about the current issues, solutions, and ways you can lend support, please visit my webpage at **raymondseigfried.com**.

Thank you

- John Cartier- Councilman of the 8th

Councilman Cartier congratulated Village Chair, Jeffrey Politis, and the community of Arden for taking on this technical challenge of Zoom town meetings in maintaining the continuity of Arden government which is a unique expression of direct democracy in the Brandywine One-Hundred.

The New Castle County government during Covid pandemic has risen to the challenge to stay consistent with government functions & continue to make important decisions of public safety, land use and other matters lead by County Executive Matt Meyer.

- New Castle County was allotted \$322 million dollars from the US Federal Gov as part of the CARES Act. This grant money will be made available through the appropriations process for business, non-profits, fire companies and municipalities. Councilman Cartier is co-chair of Administrative – Finance Committee in which he has a key role in developing legislation and managing it through the floor of

council for successful votes. Grant money was awarded to all three Ardens who have qualified for support to cover expenditure related to Covid: \$15,100 (Arden), \$ 7,400 (Ardencroft) and \$9,100 (Ardentown). The grant amount is based on population.

Moving forward on the tax forces related to the CARES Act, they are going to deliberate and figure out how they are going to spend the remaining funds to support all of New Castle County during this very difficult time.

- NCC has sprung forward in terms of testing. They are embracing the concept of testing all people to stop the spread of Covid 19.

Councilman Cartier is up for reelection in which he is pursuing his 5th term. He looks forward to earning the Village support in the coming election season.

6.0 Town Chair - Jeffrey Politis

Communications from the Chair.

Since the last town meeting...

1. Welcome to our first Video Town Meeting. Thanks to everyone who has Zoomed in or called in. As this is our first time using this format for the Town Meeting, I wanted to provide people some protocols.
 - a. Please mute your line. I have the ability to mute all lines, but would prefer to have each of you mute your own line. If we get too much disturbance, then I will mute and unmute lines as needed
 - b. If/When you wish to speak, please use the “raise hand” feature in room. To use it, go to “participants” at the bottom of the screen. In the window that opens, you will find a button that says “raise

hand”. Click on it. You should see a hand show up next to your name. I will recognize you and you can unmute and begin speaking.

- c. For those on audio only, you will need to unmute your phone and asked to be recognized.
 - d. We will not be doing a voice vote for any motion. Where appropriate, I will use Robert’s Rules’ method of unanimous consent. I will simply state, if there are no objections, then the motion passes. I will pause to allow for objections and if none, then the motion will pass by unanimous consent. For cases where we will need a vote, then we will do a hand vote for those on Zoom and then do an individual vote for those on the phone.
 - e. We will explain the process for secret ballot at the time if a secret ballot is required.
2. In regards to the lawsuit filed against the Village of Arden by Ms. Carol DiGiovanni regarding the purchase by the Village of 5 Mill Race Road, we continue to wait to hear back from the court on a court date. Additionally, I have our attorney pursue the framework of the settlement in regards of how the Shroeder funds will be structured. This is in accordance with the settlement we passed last year.
3. The municipal street aid (MSA) affidavit was completed and returned to the state regarding the miles of roads and number of people in town. This information is used to calculate the about MSA the Village receives. I have not heard yet whether the MSA has been approved by the state yet.

4. We continue to make adjustments within the Village in terms of how we are handling the Covid 19 pandemic. I want to thank everyone for doing your part in following the guidelines and helping to keep our neighbors safe. I am sure that we will hear from different committees tonight what they have done, trying to do, or will do in terms of handling the pandemic. We continue to monitor changes in the guidelines from the State as well as communicate with the state questions and concerns. Managing in this environment is not an easy task and I want thank the committees for their diligence in this work.
5. I want to speak briefly about social justice and Black Lives Matter movements happening across the nation, in Delaware, and within the Ardens. In September 2016, the Village of Arden unanimously approved a non-discrimination policy, and reaffirmed it later when we added gender into the statement. The statement, which can be found on the Village website, states:

The Village of Arden does not and shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sex, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, volunteers, subcontractors, vendors, residents, and visitors. The Village of Arden is an equal opportunity employer.

This policy mandates that as a government, the Village of Arden is inclusive of all people. As the government of Arden is made up of every

resident - this policy demonstrates our strong desire for the community of Arden to be inclusive of all. I remind us of the policy we approved to remind us of what we require of our community.

In the wake of national and local events, remember that we, as a community strive to be inclusive. As we dive in to address these difficult issues, I encourage everyone to channel their energy towards our commitment to inclusivity and equality. Creating the necessary changes to our society to ensure true equality will take hard work.

There will be many uncomfortable conversations and actions going forward. As we seek solutions, let's do so together. Let's have real conversations – not ones via social media. Forums like facebook, twitter, etc. serve a purpose, but the conversations and actions required must be done face-to-face. Being on the forefront of social change is the legacy of the Ardens and one as a community we must continue. I know that conversations have begun and people are organizing in the Ardens and encourage all of us to find a way to participate.

6. Lastly, a reminder that this meeting is being recorded and please state your name when you speak.

Let's have a respectful and deliberative meeting. Thanks!

So submitted,

Jeffrey Politis,

Town Chair, Village of Arden.

Questions/Comments

Carol DiGivanni wants to know where all the Chair's files are located. All emails remain on Gov email account.

Communications Report – Thank you!

7.0 Trustee Report – Carl Falco Finances: Trustees Report June 22, 2020

The Trustees have several items to report tonight:

Finance:

We have copies of the quarterly financial report available tonight.

Barbacane & Thornton recently completed the audit of the 2018-19 year and copies were sent to the Auditing and Budget Committees, Town Treasurer and Town Assembly Chair. The audit is normally completed in late spring or early summer following the end of the fiscal year, but was delayed because of the budget deficit of last year. Lower cost alternatives were considered, but no acceptable alternatives were found. Barbacane & Thornton will soon begin working on the 2019-20 audit.

Trustees' Reserve: The Trustees' reserve at the end of the last fiscal year, ending March 25, 2020, was approximately \$40,000 below the target level of \$150,000. We anticipate that the reserve will be reduced by an additional \$10-12,000 in the current fiscal year in order to meet the budget appropriations passed by the Village of Arden. This will leave the Trustees' Reserve at about 66% of the target at the end of the 2020-2021 fiscal year.

Tree Policy:

The Trustees have revised the Tree Policy for Arden. Copies of the revised policy are available for you tonight.

Lease Transfers: There have been five transfers since the January Town Meeting: 2116 Sherwood to Michael and Linda Wood (Burke); 2120 Lovers Lane to Ferenc Cserei and Hajnalka Halasz (Neff); 2123 The Highway to Sachin Puranik and Stevie French (Hammerhead); 1904 Harvey Road to Marty Mellinger (Jobson); 2205 Hillside Road to Jo-Ann Rooney (Rudzinski).

Trustees Report – Thank you!

8.0 Treasurer's Report – Skip Bailey

Hello Fellow Villagers --

I respectfully submit my first Treasure's report for entry into the meeting minutes for Town Hall 6/22/2020.

1. I would like to confirm the financial policies of the village are available for all to review and are on the Village's website.
 - a. Information about, and links to policies which include Vacant dwellings; Payments, Deposit forms, Vouchers; Budget, Audit, and other Reports; Policies (general); and other areas including investments, etc.
 - b. <http://arden.delaware.gov/committees/budget-finance/>
2. All policies which have previously been approved by the village are to be considered in continuation effective 6/22/2020.
 - a. [Arden Financial Policies](#)

Specific Reports for 2019-2020 and up to date current information follow are in subsequent pages.

Statement of Financial Position, Statement of Financial Activity and

Statement of Fund Balance as of May 31, 2020 (copy of Statements following minutes in Attachment section)

Treasurer's Report – Thank you!

9.0 Advisory Committee Report – Danny Schweers

The Advisory Committee met via video on June 1 to set the agenda for this meeting. For the most part, that meant amending the agenda we had set for the March meeting. All the business of that meeting, except for the election of committee members and officers, was postponed to this meeting. Much of our discussion was how to hold a meeting of the town assembly combining live attendance and video participation. If you have suggestions on how to improve such meetings, please contact any of the village officers.

Questions/Comments

Advisory Report – Thank you!

10.0 Board of Assessors – Mark Wood

Copy of Assessors Report following minutes

Board of Assessors – Thank you!

11.0 Committee Report. (Descending Order)

11.1 Safety - Brooke Bovard

The Safety Committee has been a little upended by issues personal, national, and Covid related, so this report is even more informal than usual.

I have continued to represent Safety and try to work on issues critical to the safety of the community. I am doing this as provisional, or acting, chair, since we are a tad behind on formal meetings, being as we have not had a meeting called by the convenor. I hope this will be remedied before the next quarter.

Issues you can help with include...keeping the growth on your leaseholds that border the rights-of-way trimmed so that there is visibility for cars, bikes, pedestrians and miscellaneous. You have time, just do it, so no one feels they need to call me. HOWEVER, if you do need to let me know of a problem. Please do. Email is best.

Likewise, keep aware of the impact of your pets on the neighbors and the community at large. What to you is a friendly greeting by your dog, to someone else might be frightening. Your independent cat is the menace to someone's bird feeder. Keep this in mind. (It might also apply to your band practice, your lawn care system, or your children.)

We have worked to balance our responsibilities for safety with the needs of neighbors to express themselves, use our greens and common areas, peacefully protest, and experience themselves as safe in Arden. This, by itself, is quite the job. People are feeling crowded, and tempers fray. Know that I will make every effort to talk to the neighbors who are, usually innocently, working your last nerve, so that we can all scrape along. The race on this is not always to the swift, but

we are trying to preserve the spirit of community that is the core of our experiment.

We are most recently indebted to the sharp eyes and community spirit of Al Marks for making us aware of a missing stop sign at Walnut and Millers. It has now been replaced by the plumbing company that removed it.

I'm proud to serve as an elected official in the village of Arden. I am proud of the work all of you put in making this a more just and thoughtful place to live, in protest, in discussion, in meditation, and in the kindness, you show to your communities, both small and large. Thanks for the opportunity.

Brooke Bovard,
For the Safety Committee
Safety Report – Thank you!

11.2 **Registration** - Cecilia Vore

According to our Residents Record, there are 376 eligible voters. The committee conducted the Election of Officers and Standing Committees on Monday, March 23, 2020. Due to Covid-19 conditions, the election was the only business conducted. Votes were counted the same night by the following members of the committee: Barbara Macklem (chief elector), Cecilia Vore (chair), Marcia Scheflen, and Elizabeth Varley. We were assisted by Carl Falco, Barbara Henry,

Julia McNeil, Phillip McNeil, Danny Schweers and Larry Walker. To maintain social distancing, the ballots were counted by couples from the same household seated at widely spaced tables.

There were 88 ballots cast; 41 by Absentee voting; 47 in person. Results were posted the next day on the Village website and on bulletin boards. They have been added to the records of the Registration Committee stored in the Town Office. Election results are included at the end of this report.

Our existing Absentee voting process worked well for conducting an election under quarantine conditions.

The Registration Committee convened electronically on May 4 and elected Cecilia Vore chair. Annual responsibilities were distributed among the committee members.

Lastly, the committee wishes to remember Mary Murphy and commend her for her service. Mary served 2 terms on Arden's Registration Committee, from 2015 to 2017 and again from 2018 to 2020. Even when she was not on the committee, she helped conduct our elections as a volunteer and was always willing to have her name placed on the ballot for committee elections. As a committee member, Mary was responsible for welcoming newcomers with our packet of village information. She was the best person ever to do this job. We feel a great loss with her passing.

March 2020 Election results

Elected to Committees for 2-year terms: **ARCHIVES** – Sadie Somerville, Elaine Hickey; **AUDIT** – Cookie Ohlson; **BUDGET** – David Gerbec, Vicki Scott; **BWVC** – Debbi Sheiker, Mary Young; **CIVIC** – Carol Larson, Steve Benigni; **COMMUNITY PLANNING** – Mark Wood, John Scheflen; **FOREST** – Jeff Martin, David Jones; **PLAYGROUND** – Larry Walker, Barbara Henry; **REGISTRATION** – Dela Bryan, Barbara Macklem, Cecilia Vore; **SAFETY** John DiGiacoma, Steven Harcourt

Elected to town office for 1-year terms: **ADVISORY CHAIR** – Danny Schweers; **TOWN ASSEMBLY CHAIR** – Jeffrey Politis; **TOWN SECRETARY** – Liz Resko; **TOWN TREASURER** – Skip Bailey

Respectfully submitted,

Cecilia Vore, chair, Barbara Anne Macklem, March Election Officer

Questions/Comments

Carol DiGiovanni - Voting results are kept on file for at least 7 years. Officers & Committee voting are posted to Village's website under elections results. Prior to Village website, records were stored in town office.

Registration Report – Thank you!

11.3 **Playground** – Larry Walker

The following Playground Report dated June 24, 2019 was read into the minutes by mistake

The Playground Report for June 22, 2020 Town Assembly is listed following the minutes.

REPORT OF THE PLAYGROUND COMMITTEE

VILLAGE OF ARDEN TOWN MEETING

JUNE 24, 2019

Since the last Town Meeting, the required Playground Equipment Inspections have been made, and all equipment was “adult tested” for safety. Any needed repairs were made. All of the equipment is in safe condition.

The repainting of the equipment has started. The work is progressing on the Village Green.

Replenishment of the playground mulch under the equipment is ongoing.

Submitted by,

Daryl Holcomb,

Chair

Playground Report – Thank you!

11.4 **Forest** - Carol Larson

Arden received a \$25,000 Surface Water Management Planning Grant from DNREC with match. Foresite Associates are the engineers for this project. We look forward to having insight into our water management and a base of information to apply for implementation grants. This is a collaborative effort of the Community Planning, Civic, Safety and Forest Committees.

Foresite submitted the following update:

We are currently in the data gathering phase. As with most of the world, production has been slowed slightly due to the pandemic and responding to both community and employee safety, thus site visits have not been performed yet and are the next step in finalizing the gathered data. A desktop analysis has been completed of the watersheds and drainage patterns at the Village scale and at the leasehold scale. These patterns have been paired with the storm drain map provided to us by the Village. The upcoming site visit will truth these drainage patterns and evaluate the landscape conditions as well as the infrastructure conditions.

The anticipated work flow includes answering the following questions as they pertain to water movement through the landscape effecting the water quality within the watershed:

What is the water responding to? This is best summarized by the current phase of production and includes analysis of the topography, watersheds, groundwater movement, impervious coverage and categorization, storm drain catchment and outfall locations and conditions.

What does the landscape need to improve water quality? An analysis of what the impairments are, examples of this likely include automobiles, pet waste, yard waste and what best management practices are best suited for the location and impairment, for example is street sweeping enough or should additional practices be implemented to reduce road runoff, and if so where?

What is the plan? This phase will take the information gathered in the above two questions and create a conceptual plan of suggested improvements. The plan will range in scale from generic vignettes, such as where it is best to place DYI rain gardens in the residential landscapes to what locations would best benefit from a designed green technology BMP, such as a curb bump out.

How is the plan best implemented? This final section of the findings report will address economic and temporal considerations of the conceptual plan such as what BMPs need further design documentation and permitting, what are the potential costs involved, what sort of maintenance is required to keep the system actively improving water quality.

Tree City planting/Arbor Day celebration will take place in the Fall replacing the traditional April date. This is Arden's 12th year as an official Tree City, of course we have always been a Tree City since our founding.

Check out our new fire permit online (on the Arden Village website). It has been developed by Jen Borders and Jeff Martin, resident Eagle Scout. Also, we are discussing creating a policy/permit for Woods use after hours for special events.

The Forest Committee is planning a Sherwood Forest Border restoration project to reclaim nearly 5000 square feet of encroachment by our neighbors in Sunset Farms. The woods there need invasive species clearing. We hope this project will serve as a

model for other leaseholds for placing a healthy edge to the forest so that shade is maintained to discourage invasive species and promote a healthy balance within the forest interior.

Invasive plant species control is ongoing. We are mapping areas so we can attack at strategic times to be most effective. With input from new (ish) resident Bev Clendenning, we hope to have a system of documenting the GPS location of any place a volunteer works so we can coordinate the efforts. If you spend time in the woods removing invasive species, email us so we can log the hours, Jen Borders is keeping track. Volunteer records can have an impact when we are writing grants. We are also monitoring circles of native plants we planted in Sherwood Forest at the end of Hillside last year to see how effective such plantings are at keeping the removed invasive plants at bay. We are seeing successes with those plantings.

We have several more yards in Arden certified as Wildlife Habitat. Our goal is to certify all Arden as a Wildlife Habitat Community with the National Fish and Wildlife Service and the Delaware Nature Society. You can contact either organization to register your leasehold.

Sherwood Restoration: We continue to monitor the progress of sediment collection and repair in the Sherwood Restoration site. Thus far we have had remarkable survival rate of the plants and a great crop of frogs and tadpoles in the channel. We are excited about the results of the project.

The Forest Committee is planning to work with ACRA this summer to invent woods activities, and extending some of our Patch program activities.

Questions/Comments

Carol DiGiovanni – Clarifying Forest Committee is requesting \$1,800 from Pendulum Fund and a recent survey of the border has been taken (Carol Larson will file a hard copy of survey in town office). Jeff reviewed the process to use Schroder funds. (process is detailed on Village Website arden.delaware.gov) The ultimate decision rests with the Village officers to approve funds based on input from the Town Assembly and the Advisory Committee.

Brooke Bovard – Carol Larson will find out what % of nature certification leaseholds are needed in order to have community certified.

Forest Report – Thank you!

11.4 Community Planning – Jennifer Borders

In our June Committee meeting, Mark Wood stepped down as Chair, but is staying on as a member. Jennifer Borders was elected as the new Chair. Community Planning continues its work to clarify the Committee description and provide guidance for current and future Committees. As previously reported, this will not entail changing the current description rather creating a “Guidance Statement” to help focus the Committee’s work. Plans are to get

feedback on the statement from the other committees and the Trustees and to bring the statement to Town Meeting in September for discussion and a vote.

An information session took place February 9th at the BWVC to familiarize newcomers with Arden's system of government and to introduce/give a platform to candidates running for the March elections. It was entitled "Direct: The Heart of Arden Government". Future sessions are planned, but currently on hold due to Covid.

The zoning of the commercial property (historically known as Steak Shop. Currently Oddporium) located at Marsh Rd and Harvey Rd was addressed and the Committee did not see a need to change its current mixed-use commercial/residential status.

Work continues on developing a new web site for Arden in conjunction with Delaware's Government Information Center. They will provide design, training and free hosting.

The Committee voted to form a new sub-committee: the Governance Education Sub-Committee. Its mission is to promote Arden's direct democracy by increasing awareness of and participation in Village governance by all residents through open, ongoing and diverse communications opportunities. The sub-committee has 3 goals.

1. Publish informative articles and sponsor public meetings to familiarize residents with Arden's governance and promote understanding of governing documents such as Deed of Trust, Town Charter and Bylaws.

2. Facilitate the understanding and education of committee members with respect to the committees' roles and responsibilities within Arden's government.

3. Collaborate with Secretary of Town Assembly to locate, collect, organize and scan relevant documents as well as maintain this information in a secure, central government location with archival intentions.

The sub-committee will consist of a minimum of three and a maximum of seven members, appointed by the Community Planning Committee. Terms are one year and reviewed annually in the first meeting of the calendar year. The Governance Education Sub-Committee will carry on work with the following two projects: the 302 Stories and the GIC Website. The Community Planning Committee will appoint members at the Committee meeting on July 15, 2020 at 7:00 PM via Zoom. Anyone interested in being on the sub-committee should contact a Community Planning Committee member prior to that meeting.

Motion:

“That the Community Planning Committee form a new sub-committee called the “Governance Education Sub-Committee” with the purpose of increasing awareness of and participation in Village governance.”

Jeff clarifies that for any committee to form a committee, sub-committee or ad hoc, that would have to be approved at the Town Assembly. Jeff opened floor to questions.

Questions to clarify Motion

Barbara Macklem - clarify 3rd goal (Collaborate with Secretary of Town Assembly to locate, collect, organize and scan relevant documents as well as maintain this information in a secure, central government location with archival intentions.) Jennifer Borders - They want files more centralized. To provide aid and support to the town secretary. They are not interested in setting up an official town archives since there is one in place at the BWVC but they view it as incomplete.

Liz Resko Define 302 stories. It is working with Digital Media Storyteller company who produces video programs. Potentially collaboration with Community Planning and Arden Archives to produce an up to date video about the Village of Arden.

Cecilia This sub-committee appears to be more of an ad hoc committee. Concern that members are not elected by the town but are appointed by member of Community Planning. Instead recommends to form a committee just like Forest which is a newly formed committee. Some tasks/duties the sub-committee identify in their goals are already responsibilities of committees. This would result in overlapping of duties. Cecilia expressed she finds is strange to create a sub-committee to inform committees of their job/tasks/responsibilities Jennifer - subcommittee members will be appointed by elected members of Community Planning and serve for 1 year. They have an enthusiastic body of volunteers who would like to plan and better Ardens as a whole.

Add to motion

Danny Schweers – requests sub-committee limited to residents of the Village of Arden. Its within intent and Community Planning is willing to specify it in the motion. (agreed to amend the description)

Brooke Bovard – Was the intent to task expand Community Planning without having elected members? It is a way to spread out the work load of Community Planning. Anything they do has to be approved by Community Planning.

Why starting term in January? Other busines in March. Appoint in July and new members in January.

Elizabeth Varley clarification of sub-committee defining one of their tasks as “governance”. Jennifer – In January they had an invitation to new comers to help them navigate the Arden’s government structure. To address how does it work? It’s more as an education committee than governance. Elizabeth – who determines what the education is? How do we know what one person thinks is proper education is really what the town thinks it is? Whatever sub-committee proposes for education will have to go through Community Planning for approval.

Carol Larson – Has concern about the Village website and if the town will be allowed to weigh in on its contents posted? Concern that the format might not be unique to Arden. Jennifer- Agrees it is not unique to Arden. Still exploring with GIC. Plan in September to bring to Town Assembly several options.

Hugh Roberts – Thinks the sub-committee belongs with Arden Archives.

Motion modified

“That the Community Planning Committee form a new sub-committee called the “Governance Education Sub-Committee” with the purpose of increasing awareness of and participation in Village governance in accordance with the sub-committee description presented and amended at Town Meeting on June 22, 2020.”

Speaking to or against the motion

Elizabeth Varley – Against motion. It is ill-formed; not enough thought reflected. Concerned members appointed not elected. If not elected, they have no power to do anything in the town. They are not protected by the town.

Cecilia Vore – Against motion. Not clearly defined and not subject to election.

Carol DiGiovanni - For the motion- A lot of work has been put into this and disagrees that it is ill formed. They will be appointed under auspice of Community Planning Committee.

Skip Bailey - For the motion – They liked goal of education. He attended the February education on how the town government works, and it oriented him and his wife who are new in town. They expressed they want to participate in town government and Skip attributes his now holding the Village Treasury position because of the orientation he received from this group.

Laura Wallace- For the motion – help town participating in committees and if there was a sub-committee to facilitate this, it would help.

Motion to Table

Al Marks presented to table motion because not enough information.

Mark Wood – Against Motion to table because the group spent nine months discussing it and feels it's time to vote on it.

Voting to table Motion

Hand vote (virtual or physical hand).

No vote was over 30.

Vote counted by: Cecilia Vore, Jeff Politis & Barbara Macklem.

Motion to table the motion to create a sub-committee was defeated.

Voting on Motion to form sub-committee

Hand vote (virtual or physical hand)

27 - Yes (to form sub-committee)

30 - (do not form sub-committee)

1 - abstain.

Carol DiGiovanni – Motion to recount. Motion approved. They called out each person on the second count. A little easier.

The motion to form a sub-committee is defeated

Community Planning Report – Thank you!

11.5 **Civic** – Steven Benigni

The Civic Committee has completed several miscellaneous projects in recent weeks. We stained the new backdrops at the Field Theater, planted lilacs at the Walt Whitman memorial, cleared vegetation from the intersection of Lower Lane, Walnut Lane, and Millers Road, and replaced broken fence rails and post at Lower Lane and Harvey Road.

In response to Waste Management's complaint that the pet waste containers are too difficult to remove when full by lifting from the top, Harold Kalmus has designed new wooden structures with hinged side doors for the containers to be removed horizontally.

We are looking into options for signs at both the Walt Whitman and Soldiers and Sailors memorials on the Village Green. We have consulted the Archives Committee on historical information about the sites, and they suggested that we consider working together to choose a similar medium and style to signage that they are working on for The Arden Club.

We have identified four dead or dying trees for removal, and at the request of some of our leaseholders, we are having several other trees professionally evaluated to see if they need to be pruned, strengthened, or removed.

We will be relocating the large serviceberry bush that is blocking the visibility of the village entrance stile along Harvey Rd. We are also evaluating the condition of the stile and replacing deteriorating boards as needed.

We have completed an inventory of street signs and have identified those which are damaged, missing, or in poor condition. We have

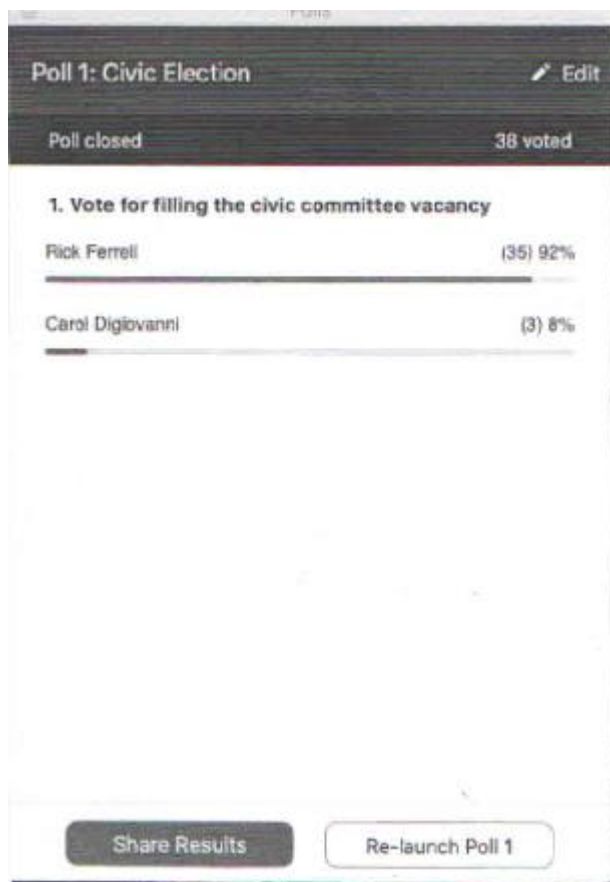
obtained an estimate from the organization that recently replaced all the Ardentown street signs and are considering either replacing all signs in phases or all at once.

We continue to receive suggestions and concerns through our civic@arden.delaware.gov email account. We appreciate your input and will continue to address these issues as they arise.

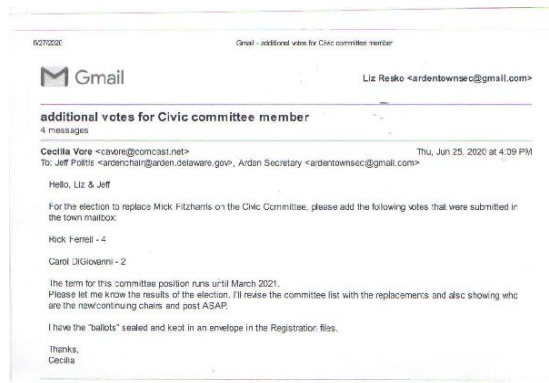
Steve Benigni, Civic Chair

Civic Committee has a vacancy and submitted nominee Rick Ferrell.

Nomination from floor: Carol DiGivanni



Additional Votes



Civic Report – Thank you!

11.6 BWVC - Denis O'Regan

Report by BWVC to Village of Arden Town Meeting, June 22, 2020

Management:

Pam Cohen continues as our Building Manager. She's been doing a great job. Your first line of communication is through the Contact form on the website or manager@ardenbuzz.com. The Buzz telephone is 302-475-2818. Emails to the Chair of the BWVC are sent to bwvc@arden.delaware.gov.

Community Programs and other activities:

- All programming has been on hold, since the onset of the COVID pandemic.
- Recently, we have begun to review requests for resuming community activities and events that conform to state safety guidelines and can be managed safely by our staff.
- Manageable activities include those with reliably low or moderate attendance, which can provide for appropriate social distancing. Our building manager, in coordination with the Buzz Ware committee, will determine if planning and staffing is adequate to assure safe use of our community center.
- The twice a week community event known as Strength and Mobility continues as a virtual, online activity. However, we're happy to report that donations continue to be received. Thanks to Cecelia Vore for that wonder.
- Moving forward, the online calendar at ardenbuzz.com is a reliable way to check the schedule and use of the Buzz.
- ACRA is cancelled this year, as is the **Holistic Marketplace on Fair Day**, since there is no Arden Fair this year.

Financial:

- Obviously, the COVID Pandemic has negatively impacted the income of the Buzz.
- We proactively offered rent relief to the Awakened Heart Spiritual group with the expectation that they will return to full rental status

as conditions allow. We have already received from them a generous tithe, which helps.

- During the first couple of months of slow down, we kept our two custodial staff members on payroll at an average pay level, so that they did not experience a layoff. We have now returned them paying for hours worked only and are accomplishing maintenance tasks.
- We do have some private rental requests an ongoing discussion for the fall and spring.

Building Maintenance and Improvements

We have used the “down time” of COVID to undertake and complete retiling of all halls of the Buzz. They are beautiful.

The Buzz Committee is looking forward to getting things back to normal, whatever and whenever that is.

Respectfully submitted,

Denis O'Regan

Chair, Buzz Ware Village Committee

Buzz Ware Village Report – Thank you!

11.7 Budget – Warren Rosenkrantz

Since the March election, Denise Nordheimer has stepped down from our committee. Denise is thanked for her years of service on Arden's Budget Committee. Our committee's search to fill this vacancy was rewarded with a qualified and willing candidate with a financial background, Csongor Pinter, whose name we are pleased to submit to

Town Assembly as a candidate for the Budget Committee. Work continues on the 2020-2021 Budget Ballot which will be submitted for referendum at the September Town Meeting.

Respectfully Submitted,

Warren Rosenkranz, Chair

Budget has a vacancy and they put forth nominee Csonger Pinter a
From the Floor Nick Stalloni submitted his name.



Budget Report – Thank you!

11.8 **Audit** - Helen “Cookie” Ohlson

The Audit Committee, Cookie Ohlson, Laura Wallace and Debbie Ricard, met on June 17 to review the vouchers and accounts for Arden. We also reviewed the Trustees Financial Statements for 2019 provided by the Barbacane Thornton auditors. All is in order.

Helen “Cookie” Ohlson, Chair

Audit Report – Thank you!

11.9 **Archives** – Lisa Mullinax

The Arden Craft Shop Museum will reopen for visitors on Wednesday, July 1, 2020. We will observe our normal opening hours, Wednesdays from 7:30 to 9 p.m. and Sundays from 1 to 3 p.m. Please note that we have adjusted our visit policies to comply with state-mandated guidelines for museums.

- Please make an appointment to visit 24 hours in advance by calling (302) 475 3060 or by emailing ardencraftshopmuseum@gmail.com
- We cannot accommodate groups of more than 9 at a time in the museum.
- We will be sanitizing all touch surfaces (door knobs, etc.) before and after visits.
- All visitors (and staff) must sanitize hands before entering the museum (we will provide hand sanitizer) and wear masks while in the museum.

Thanks for your help in keeping us all safe. We look forward to seeing you soon!

Lisa Mullinax, Chair
Archives Report – Thank you!

12.0 Old Business

13.0 New Business

- Jennifer Borders presented the following Resolution:

The Ardens have a proud history of supporting diversity and integration in the 20th century. The Arden School was the first in Delaware to be integrated. The creation of Ardencroft as an intentionally integrated community occurred in the 1950's. But what have we done since then? It is time to move that history forward to the 21st century so that we can be proud of what we are, not just what we were.

As a first step towards that positive future I move that:

The Village of Arden acknowledges that society is in a moment of significant transformation. Therefore, the Village pledges its support for working towards racial justice and for solidarity with all people of color both within our community and in the larger culture.

Approved amendment: This will be posted on the Town website and sent to our local, state and federal representatives.

14. Good & Welfare

- ACRA is proud to announce the formation of the ACRA Relief Fund. ACRA has partnered with the Claymont Community Center (CCC) to

create the ACRA Relief Fund to assist residents of the Ardens with life-sustaining expenses during the COVID-19 pandemic. We recognize that during these challenging times, some members may need additional assistance, and this fund is designed to let neighbors help neighbors. If you are a resident of Arden, Ardencroft, or Ardentown and struggling during this difficult time to pay for essential needs such as: food, utility bills, medications, or medical bills, essential car repair's, or other life-sustaining expenses, we want our community to be there for you. Call 302-792-2757 to request assistance from the ACRA Relief Fund. A Claymont Community Center staff person will ask a few questions to see if you qualify for assistance. Eligible individuals may receive up to \$250 for immediate needs. CCC can also help you access other resources. All requests will be strictly confidential. Only the administrators of the program at the CCC will know who has asked for or received support.

▪ **Graduates**

- Maren Wood graduated from University of Delaware with a Bachelors of Arts in Interpersonal Communications with a minor in theater performance.
- Alex delTufo graduated from Boston College with a Bachelor's of Science in Journalism and a minor in International Relations.
- Phoenix Ridings graduated from Eckert College with a Bachelor's in Liberal Arts, minor in pre-nursing. Phoenix graduated from the honors program and awarded the annual senior Mark W. Smith award for her dedication and leadership in the school's

communications.

- Grace Kalmus graduated from Emory University with a Masters in Infectious Disease Epidemiology. By the time you read this she will have started her career at CDC. (Center for Disease Control)

15.0 Motion to Adjourn and seconded 11:28 P.M.

Respectfully Submitted,

Elizabeth Resko, Village of Arden Town Secretary

Postcard reminders and agenda will be mailed prior to next Town Assembly
meeting

All are welcome hither

Please note: Those attending Town Meetings are eligible to vote are 18 years of
age, or older

Attachments next page

Arden Board of Assessors Report 2020

This year's Board of Assessors adopted the principle of the Community Standard of Living Method of Arden Assessment in use since 1980 as the basis for determining total land rent.

The "Community Standard of Living Method of Arden Assessment" defines total "Full Rental Value" of the leaseholds as the sum of town expenses (both "non-budget" in the form of county and school taxes, and "budget" as embodied in the town's budget), and the cost of administering the trust, while maintaining a "prudent reserve". The Assessors determine Full Rental Value for each leasehold, using formulas intended to reflect the relative value of leaseholds, based on lot size, zoning privileges and location factors (see rates and factors below.) Based on information obtained from the Budget Committee, the Village Treasurer and the Trustees, the Board of Assessors presents the following report.

The Board of Assessors uses a multi-tier evaluation of each leasehold. The "A Rate" applies to the first 7,116 square feet of a leasehold. This number is based on the smallest leasehold in Arden.

The County Code permits construction of one dwelling unit on each Arden leasehold. It also permits accessory dwelling units on Arden leaseholds existing prior to May 1, 2007 referred to as "grandfathered ADUs". There are a total of 49 of these "grandfathered ADUs." In addition the Trustees and the County, as approved by the Town assembly in 2017, permit every leaseholder to create one additional dwelling unit ("New ADUs"), subject to certain conditions, including: the "New ADU" must be incorporated into or attached to the principal domicile; The property owner shall occupy and reside in either the principal dwelling unit or the ADU as his or her principal legal residence and it must be approved by the Trustees and the County. The Board of Assessors believes that the "B Rate" should not apply to the privilege associated with "New ADUs" not approved by the Trustees and the County because all leaseholders have the same privilege. It has determined that the "B Rate" should apply only to "grandfathered ADUs." "Grandfathered ADUs" differ from "New ADUs" because they are not subject to the conditions applicable to "New ADUs." The B Rate is set at \$800, the same as last year.

The "C Rate" is applied to the amount of land of a leasehold not covered by the "A Rate", i.e., in excess of 7,116 SF. The "C Rate" is assessed at 40% of the "A rate."

The "D Rate," the commercial rate, is currently for one leasehold. The "D Rate" continues at a surcharge of 75% of the "A Rate" with no location factor deduction for frontage on Marsh Road.

The Base Land Rent (BLR) for a leasehold is a total of all applicable "Rates."

The specific location factors are as follows:

1. Leaseholds adjacent to Arden Forest, Ardencroft Forest, or Sherwood Forests
+10%
2. Leaseholds fronting on Arden Forest, Sherwood Forest, or Ardencroft Forest by being across the street
+ 5%
3. Leaseholds adjacent to or fronting on a communal green
+ 5%
4. Leaseholds adjacent to Harvey Road and/or Marsh Road
- 5%

20,000 sq. ft. $(7,116 * 299.75 / 1000)$ \$ **2,133.02** + $(12,884 * 299.75 * .4 / 1000)$ \$ **1,544.79** = \$ **3,677.81**
 30,000 sq. ft. $(7,116 * 299.75 / 1000)$ \$ **2,133.02** + $(22,884 * 299.75 * .4 / 1000)$ \$ **2,743.79** = \$ **4,876.81**
 40,000 sq. ft. $(7,116 * 299.75 / 1000)$ \$ **2,133.02** + $(32,884 * 299.75 * .4 / 1000)$ \$ **3,942.79** = \$ **6,075.81**

Rate and Factor examples using 2020 Rates:

1. A 20,000 sq. ft. lot containing one dwelling unit, on a village green and adjacent to a forest:

| | |
|--|--------------------|
| A RATE - 7,116 sq. ft. * \$299.75/ M sq. ft. | \$ 2,133.02 |
| C RATE - 12,884 sq. ft.* \$299.75/ M sq. ft. * 40% | \$ 1,544.79 |
| Base Land Rent | \$ 3,677.81 |
| Forest Factor \$3,677.81 / * 10% | \$ 367.78 |
| Greens Factor \$3,677.81 / * 5% | \$ 183.89 |
| Total Land Rent | \$ 4,229.48 |

2. A 30,000 sq. ft. lot containing three dwelling units and adjacent to Arden Forest:

| | |
|--|--------------------|
| A RATE - 7,116 sq. ft. * \$299.75/ M sq. ft. | \$ 2,133.02 |
| B RATE - Two ADU charges (2*\$800) | \$ 1,600.00 |
| C RATE - 22,884 sq. ft.* \$299.75/ M sq. ft. * 40% | \$ 2,743.79 |
| Base Land Rent | \$ 6,476.81 |
| Forest Factor \$6,476.81 / * 10% | \$ 647.68 |
| Total Land Rent | \$ 7,124.49 |


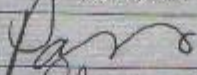

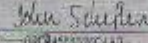
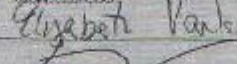


3. A 10,000 sq. ft. lot containing two dwelling units:

| | |
|---|--------------------|
| A RATE - 7,116 sq. ft. * \$299.75/ M sq. ft. | \$ 2,133.02 |
| B RATE - One ADU charge | \$ 800.00 |
| C RATE - 2,884 sq. ft.* \$299.75/ M sq. ft. * 40% | \$ 345.79 |
| Total Land Rent | \$ 3,278.81 |

4. A 20,000 sq. ft. lot containing one dwelling unit:

| | |
|--|--------------------|
| A RATE - 7,116 sq. ft. * \$299.75/ M sq. ft. | \$ 2,133.02 |
| C RATE - 12,884 sq. ft.* \$299.75/ M sq. ft. * 40% | \$ 1,544.79 |
| Base Land Rent | \$ 3,677.81 |
| Total Land Rent | \$ 3,677.81 |

THE 2020 BOARD OF ASSESSORS
Vote on Final Report (June 2020)

| 2019 Assessor | Assessor's Signature | Assessor's Vote |
|------------------|--|-----------------|
| Brooke Bovard |  | YES |
| Pam Politis |  | Yes |
| Deborah Ricard |  | Yes |
| John Scheffen |  | yes |
| Elizabeth Varley |  | NO |
| Tom Wheeler |  | YES |
| Mark Wood |  | yes |

Playground Committee Report for June 22, 2020 Town Assembly

Since the last Town Meeting, the required Playground Equipment Inspections have been made, and all equipment was “adult tested” for safety. Any needed repairs were made. All of the equipment is in safe condition.

The repainting of the equipment has started. The work is progressing on the Village Green.

Replenishment of the playground mulch under the equipment is ongoing

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FOR ARDEN
TOWN ASSEMBLY

| | BuzzWare | Buzz renovation | J. sonroegeer Bequest | Special Village Funds Memorial Garden | MSA | Capitulumaintenance palFund | vacant Uweiling Fund | Playground Grant |
|--|------------------|------------------|--------------------------|---|------------------|--------------------------------|-------------------------|---------------------|
| | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 | 3/26/20- 6/31/20 |
| Revenue | | | | | | | | |
| 4000 - General Funds - Village | - | - | - | - | - | - | - | - |
| 4010 - Donations | 399 | - | - | 300 | - | - | - | - |
| 4100 - Program Revenue | - | - | - | - | - | - | - | - |
| 4300 - Grants | - | - | - | - | - | - | - | 33,785 |
| 4400 - Rentals | 700 | - | - | - | - | - | - | - |
| 4620 - Vacant Property Registration Fees | - | - | - | - | - | - | - | - |
| 4900 - Interest & Dividend Income | - | - | 683 | - | - | - | - | - |
| 8REC | 216 | - | - | - | - | - | - | - |
| 8900 - Unrealized gains on Investments | - | - | 1,488 | - | - | - | - | - |
| Total Revenue | 1,315 | - | 2,171 | 300 | - | - | - | 33,785 |
| Expenses | | | | | | | | |
| 6000 - Payroll & Payroll Taxes | 4,060 | - | - | - | - | - | - | - |
| 6300 - Administrative Expenses | 26 | - | - | - | - | - | - | - |
| 6310 - Janitorial Supplies | - | - | - | - | - | - | - | - |
| 7020 - Utilities (gas, electric, water, telephone) | 670 | - | - | - | - | - | - | - |
| 7080 - Licenses/Permits/Fees/AlarmMonitoring | 215 | - | - | - | - | - | - | - |
| 7800 - Repairs & Maintenance | 350 | 9,661 | - | - | - | - | - | - |
| 8000 - Program Expenses | 345 | - | - | 1,812 | - | - | - | - |
| Total Expense | 5,666 | 9,661 | - | 1,812 | - | - | - | - |
| Surplus (Deficit) | (4,351) | (9,661) | 2,171 | (1,512) | - | - | - | 33,785 |
| Carried forward fund balance | | 53,835 | 386,922 | 8,588 | 1,372 | 30,000 | 41,978 | - |
| Fund balance | | 44,174 | 389,093 | 7,076 | 1,372 | 30,000 | 41,978 | 33,785 |

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Village of Arden
Statement of Financial Activity
As of May 31, 2020

| | <u>3/25/20- 5/31/20</u> | <u>Budget</u> | <u>% to Budget</u> |
|---------------------------------------|-------------------------|----------------|--------------------|
| Revenue | | | |
| 4000 ^ General Funds - Village | 100,000 | 217,210 | |
| 4100 Donations, grants, rentals | - | - | |
| 4610 + Franchise Fee Receipts | 1,190 | 17,821 | |
| 4800 Interest Income | - | - | |
| Total Revenue | <u>101,190</u> | <u>235,031</u> | |
| Expenses | | | |
| 8000 Payroll & Payroll Taxes | 2,672 | 13,298 | 20.10% |
| 8300 @ Administrative Expenses | 9,008 | 38,190 | 23.59% |
| Committee Expenses - see detail | | | |
| 8000 below | 7,943 | 75,650 | 10.50% |
| 8010 Contributions & Donations | 5,800 | 5,800 | 100.00% |
| Contingency Fund | - | 10,000 | 0.00% |
| 8030 Trash Service | 11,602 | 70,672 | 16.42% |
| Total Expense | <u>37,025</u> | <u>213,610</u> | <u>17.33%</u> |
| Surplus (deficit) | <u>64,165</u> | <u>21,421</u> | |
| Committee | <u>Actuals YTD</u> | <u>Budget</u> | |
| Advisory | - | 50 | 0.00% |
| Archives | - | 1,800 | 0.00% |
| Board of Assessors | - | 100 | 0.00% |
| Budget | - | 100 | 0.00% |
| Buzz Ware - general operating support | 4,351 | 5,000 | 87.02% |
| ! Civic | 3,333 | 58,000 | 5.75% |
| Community Planning | - | 500 | 0.00% |
| = Forest | 259 | 7,200 | 3.60% |
| Playground | - | 400 | 0.00% |
| Registration | - | 300 | 0.00% |
| Safety | - | 2,200 | 0.00% |
| | <u>7,943</u> | <u>75,650</u> | <u>10.50%</u> |

+ Franchise fees - \$1,190 from Verizon

^ Trustee's transferred \$100,000 land rent to Village

@ Administrative expenses include insurance premiums of \$8,905

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FOR ARDEN
TOWN ASSEMBLY

Village of Arden
Statement of Financial Position
As of May 31 2020

| Checking/Savings | Notes |
|--|---|
| 1000 TD Bank | 224,122 |
| 1010 TD Bank MSA Checking Account | 1,372 Municipal Street Aid BuzzWare \$449, Schroeder \$12,643, Village |
| 1032 Arden Building & Loan | 35,990 \$22,898 |
| 1050 Fidelity Investments - net value @ 5/31/20 | 375,686 Schroeder Bequest - initial investment \$301,0 |
| Total Cash | 637,171 |
| LIABILITIES | |
| 2000 Accounts Payable, Current Liabilities, PR Tax Payable | 24,251 |
| FUND BALANCES | |
| Buzz Ware Renovation Fund | 44,174 |
| J Schroeder Bequest | 389,093 |
| Memorial Garden | 7,076 |
| Municipal Street Aid | 1,372 |
| Capital Maintenance Fund | 30,000 |
| Village - cash available to meet budgeted expenses | 99,226 |
| Vacant Dwelling Fund | 41,978 |